

## **Technology Advisory Committee**

### **Meeting Minutes**

**November 13, 2008**

The Technology Advisory Committee met on November 13, 2008 in City Hall, Council Chambers.

#### **I. Call to Order**

The meeting was called to order at 10:08 a.m.

#### **II. Roll Call**

<input checked="" type="checkbox"/> Chris Price – Chair	<input type="checkbox"/> Mark Farr	<input type="checkbox"/> Oakel Hardy
<input checked="" type="checkbox"/> Mike Jamerson	<input checked="" type="checkbox"/> Mark McHolland	<input checked="" type="checkbox"/> Georgia Miller
<input type="checkbox"/> Steve Baker	<input checked="" type="checkbox"/> Jim Hartsook	

#### **Invited Guests:**

Tony Walton, John Conley, Andy Brelage, Smithville

#### **Other Attendees:**

Brent Engle - InfoComm  
Stan Gamso, Counsel

#### **III. Open Issues**

##### **a) Smithville Update:**

John Conley presented the monthly check from Smithville to the chairman. John also noted that next month's check would be \$2,100.00 which will reflect the increase in revenue to the City pursuant to the most recent addendum to the contract.

Dave Broudin is on vacation, but John advised that they would be sending a draft of the metrics from Smithville Network Operation Center (NOC) next week in the form the TAC requested.

Regarding their fiber installation work; Smithville is continuing its Tenth Street work, and within the next two weeks they will be meeting with City Utilities to finalize their work. They will also be meeting with the city engineer's office next week to obtain

a permit to close Tenth Street to finish the project.

John also commented that it is Smithville's intention to offer a response to the soon-to-be-released RFP.

b) Governance Update

The chairman noted that the budget for the Technical Advisory Committee had been presented to the Common Council and it had passed upon first reading. In addition, the CITE representative was also considered as part of the first reading and there was no objection. The chairman reported that Oakel advised him that he believed the CITE position will ultimately be approved.

Brent commented that he had previously been asked by the Committee to conduct some preliminary research into salaries for similar positions. He reported that Monroe County had a chief information officer but he was unable to determine the salary; however, he had not given up the pursuit of that information. Marion County apparently has a chief information officer position, and that individual is paid approximately \$97,000.00 per year. Furthermore, he noted that State of Indiana has a chief information officer who is compensated \$100,000.00 per year. In examining similar public positions both on the East and West coast, he found the average salary to be in the \$100,000.00 range. He also reported that there are numerous job descriptions and job responsibilities available on the web for consideration.

c) Southern Route Discussion

The chairman had drafted a letter that he enclosed in the pre-reading material for the Committee to consider. This letter is a draft to be forwarded to the mayor for consideration of an alternate route for fiber services to the Walesboro industrial area.

There was general discussion as to the proposed letter's content, and it was the recommendation of the Committee members that the letter be submitted to the mayor's office as written.

d) Review of Additional Routes-RFP Draft

The chairman had previously submitted a draft of an RFP entitled, Multi-route Conduit Construction and Optical Fiber Services. This is the culmination of consideration by the Committee and its input from the previous two TAC meetings. Brent presented a review of the draft as well as the timetable. Concluding discussion by the Committee, Brent was directed to modify the draft such that responders may bid on all four routes or all services.

It was also general discussion as to the timetable and due dates for consideration. The plan is that the RFP will be released to the public for consideration and be returned for opening at the Board of Works meeting on January 13. The Committee also agreed

that the TAC meeting scheduled on January 8, 2009 should be moved to the 15<sup>th</sup> of January, thus affording Brent sufficient time to evaluate the RFP and put that evaluation and the appropriate matrix for consideration before the Committee on the 15<sup>th</sup>.

There were no substantive changes to the draft.

#### IV. Approval of Minutes from Prior Meeting

The meeting minutes from the October 9, 2008 meeting were considered for adoption. There being no changes, Georgia moved, Mike seconded, and adoption and approval of minutes were unanimous.

#### V. New Business

##### a) Counsel's Fees

Counsel's monthly statement was presented for review.

##### b) InfoComm Fees

InfoComm's three (3) invoices for work performed on a COL 16, 17 and 18 were presented to the Committee for review.

With respect to Counsel's fee and InfoComm's monthly fee, Georgia moved and Mike seconded to approve. Upon voice vote, the Committee approved and unanimously recommended payment of the invoices.

##### c) Any Other Business

Brent reported that he had been asked at the previous meeting to follow up on the fiber optic update. He noted that he had placed calls to the people at Tipton Lakes Management and had received no response. He did speak with a couple of people at AT&T and received partial responses but no clear answer as to the existence of fiber in the Tipton Lakes subdivision area and/or use and management. He reported he would continue to investigate this issue.

#### VI. Call for Public Comments

Request for public comments was made by the chairman, and there were none

#### VI. Adjournment.

There being no further business meeting was concluded at 10:56 a.m.

Respectfully submitted,

Stanley A. Gamso, Counsel